

**Sherman Central School  
Board of Education  
Regular Monthly Meeting  
October 17, 2022**

**TIME & PLACE: 5:30 PM, Auditorium**

**MEMBERS PRESENT:** Brian Bates, Teresa Guzman, Kristin Irwin, Emily Reynolds and Timothy Sears.

**OTHERS PRESENT:** Carrie Yohe, Nicole Marino, Kimberly Oehlbeck, Luke Waygood, Jared Oehlbeck, Darlene Barney, Sadia Bova, Ken Labuskos, Chris Labuskes, Brooke Long, Cindy Sears, Melva Rowan, Carol Chase, Elizabeth Meeder and David Prenatt of the Post-Journal.

**CALL TO ORDER  
ROLL CALL**

President Brian Bates called the **meeting to order** at 5:35 pm.

Teresa Guzman moved to approve the **board minutes** of the regular board meeting held September 12, 2022. (Att. #1) Emily Reynolds seconded the motion, carried 5-0.

**MINUTES**

Teresa Guzman moved to **approve the financial consent agenda:**

- 2a) **Treasurer Report** for period ending 9/30/22 (Att. #2)
- 2b) **Extra Curricular Treasurer Report** period ending 9/30/22 (Att #3)

**FINANCIAL  
AGENDA  
Treasurer Reports  
Financials**

Seconded by Emily Reynolds, carried 5-0.

Superintendent Carrie Yohe provided a presentation on the results of the Western New York Survey Council findings concerning the next potential Capital Project. Mrs. Yohe said that older students requested a different environment in the Cafeteria. One area of focus is the nurse's location as it is currently not easily accessible. Mrs. Yohe recapped the 4 pillars of a capital project which she had mentioned in the prior meeting. She outlined what a Building Condition Survey (BCS) consists of, and provided an example of a BCS summary. SCS has already met with various stakeholder groups over the summer to gain feedback and suggestions. A key part of the process is deciding between what needs to be done now and what could be done at a later date, as well as whether some things can be done through the regular budget as opposed to a Capital Project. The WNYESC assisted with the school BCS and came in for a tour of the building. Overall the survey was very positive - they indicated that the school is well staffed and maintained, for example. WNYESC reviewed general classrooms and areas, and came up with a number of recommendations, such as better utilization of the agriculture and technology area and a better location for the nurse's office with an isolation room. They also advised of the poor location and limited size of the fitness center, a lack of space in special education classrooms and improvements which could be made to the cafeteria. They made some draft recommendations, such as relocating the nurse's office and creating an isolation room, improvements to the cafeteria, and creating some additional space both for classroom teachers as well as OT/PT. Meetings are being held every 2 weeks to refine between needs and wants, to better identify what scope of project will be brought to taxpayers. Mrs. Yohe will invite the stakeholders back in to review the presentation and will periodically provide updates to the Board.

**Presentation**

Mrs. Yohe presented the NYSPHSAA Sportsmanship Promotion Program Award to Sherman Central School District for 2021-2022 to the Board of Education. Mrs. Yohe advised that this is the first time that Sherman CSD had received this award.

**Board of Education President** - Mr. Bates said that there was a Board workshop where they met with the WNYESC. They are also working on the board self-evaluation and superintendent evaluation. Some of them also attended the CCSBA event which had a safety training presentation from a NY State Trooper.

**Board President**

**School Business Administrator** – Mrs. Oehlbeck said that tax collection is now in the penalty phase. The audit is complete and the auditors will come to the next board meeting to provide their audit report. She also advised on the fund transfers on the

**SBA Report**

agenda. She advised on the revised audit committee charter which is being put before the board tonight for approval.

**Principal Report**

**Principal** - Mrs. Marino said that High School Guidance has been doing a lot of things - the college consortium was on 9/13, and the ASVAB and PSATs have already been administered. The SATs will be administered on 10/27. Financial aid night is this week at 6:30pm in the auditorium on 10/19, and a college visit to Slippery Rock will also take place this week for Juniors and Seniors. There will also be a Distance Learning meeting on 10/21. Mr. McKane advises that he continues to work on SEL and it is going very well. He went to the DASA training last Wednesday which was the first one since before Covid. He is also selling shirts for breast cancer awareness. The nurse advises that on 10/28 the winter sports physicals will take place at the school with Dr. Kitchen. Vision, hearing and scoliosis screenings will take place this fall. The dental van will return next spring. Mrs. Marino advised that a number of events that have taken place so far such as Homecoming and the Honor/Merit Banquet. Homecoming was a CSP event which took place in Panama. PTO is starting up again, after a hiatus owing to Covid. The Open House on 10/4 was well attended and she received positive feedback from it. Fall sports are also going well. The Musical is practicing daily and will take place 10/28 and 10/29. She advised of the new electives - social media, advertising and guitar classes, which are all going very well. The first half days took place 2 weeks ago, which was a success with high student engagement. The next half day is 10/31, which is the same day as the Halloween Parade which is at 10am.

**Superintendent Report**

**Superintendent Report** - Mrs. Yohe said that this is Board Recognition month. She thanked the members for their hard work and, and presented them with gifts and certificates from NYSSBA. She advised that Basketball and Bowling will be starting soon. Family ID is already open for winter sports signups. It is believed that there are enough students for a CSP golf team for the 23-24 academic year. There is also some discussion about flag football for females, which could potentially take place on Saturdays in Spring. Transportation advises that the evacuation drills have all been completed and Mr. Maleski is working on teaching younger students how to use the crosswalk. Mrs. Yohe has been meeting with the curriculum coordinator, Mrs. Bryant, every other week, and Mrs. Bryant has also been meeting with Mrs. Marino and Mrs. Morrison. Mrs. Bryant has been working on ESGI with the Pre-K teachers, and working on a Pre-K curriculum. Mrs. Bryant has been working on amplified science, for which some teachers will be attending training. There are some new math pilots in which teachers may be participating. Mrs. Bryant is also investigating phonics programs for Special Education students. The Director of Facilities advises that there are a number of projects underway, including the railing and HVAC projects, and fencing in the modified softball field. Concerning the fencing he is seeking Board advice on approaching the neighbors concerning the removal of fences which adjoin their properties. There is a possibility of replacing fencing with trees, which would be a more cost effective option as fencing is very expensive. Mrs. Yohe advised that SCS holds insurance on the field but she will dig further into the ownership of it. The Board consensus was to look into it and refer with neighbors. Mrs. Yohe also advised on some tree replanting which is being planned. The school is seeing fewer bees in classrooms although the pest control company may return as there is 1 classroom with a few bees still coming in. SCS currently has a nurse posting open for an RN or LPN. Mrs. Yohe has completed her new hire meetings, and she met with the STA today. The new staff are happy and SCS aims to retain them for a long time. She also advised of the new Friday snack cart for staff which she has implemented. She advised of a NY State Healthcare Workers Bonus, and SCS is currently working to identify which employees would be eligible for it.

**Public participation**

Elizabeth Meeder of 116 Miller Street addressed the Board as a representative of Minerva Library. She wanted to introduce the new interim Director, Cindy Sears. The Minerva Library has also been in contact with the Chautauqua-Cattaraugus Library System Executive Director, Janice Dekoff, who is giving them guidance on the tax levy proposal. While they are not yet ready to present to the Board, they are grateful to Carrie Yohe and Kimberly Oehlbeck for their time, information and assistance.

Kristin Irwin moved to approve the **new business consent agenda**:

New Business Agenda

- 3a) **CPSE/CSE Placements** as per the recommendation of the CSE/CPSE chair for the attached roster of students. (*Att #3*)
- 3b) Approve the revised Audit Committee Charter. (*Att #4*)
- 3c) Approve the following **district fund transfers**:
  - Transfer \$42,279 from the NY Class Workers Comp Reserve to the General Fund to pay for the 2022-2023 Workers Comp bill.
- 3d) Approve a pay increase for substitute bus drivers to \$20.00 per hour.
- 3e) Vote on and approve the BOCES annual meeting and component board dates. (*Att #5*). After discussion, the Board selected Tuesday, 4/11/23 for the BOCES annual meeting date and 4/19/23 for the component board meeting date by unanimous decision.

Seconded by Timothy Sears, carried 5-0.

Teresa Guzman moved to approve the **personnel consent agenda** including the following items:

New Personnel Agenda

- 4a) Approve the appointment of Dixie Myers as Substitute Teacher's Aide, effective 10/18/2022.
- 4b) Approve the appointment of Lisa Carlson and Molly Martin as Detention Monitors for the 2022-2023 academic year.
- 4c) Approve a \$500 stipend to Amber Gustafson for sub calling during the 2022-2023 academic year.
- 4d) Approve the appointment of Kayla Stockmeyer as uncertified Substitute Teacher effective 10/18/2022.

Seconded by Timothy Sears, carried 5-0.

Emily Reynolds moved to **adjourn** the meeting at 6:29 pm. Second by Timothy Sears, carried 5-0.

Adjourn

Respectfully submitted,

Luke Waygood  
District Clerk